



St. Leonard Catholic School Council Minutes – APPROVED
Thursday, October 10th, 2024 ~ 6:30 p.m.

In Person:

St. Leonard Staff: Virginia Elizondo, Ksenija Kukec, Margaret Michael

Parents: Sheri Adekola-Akintade, Daniela Barbosa, Dale Bond, Nicole Camaioni, Nicole Conte-Senra, Jeannine Corbiere, Leah Denna, Ashley Elich, Trisha Ramlogan-Persaud, Tracy Rowe, Daisy Ryan, Jennifer Sousa, Nadia Wright

1. Welcome/Introductions

Ms. Elizondo provided background on School Council purpose/structure and agenda items
Ms. Elizondo reviewed Bylaws which includes fundraising, fund distribution, how council is run
Bylaws needed as School Council is governed by provincial guidelines
School and parents work together as school community

2. Opening Prayer and Land Acknowledgement: Lead by Ms. Elizondo

3. Chair's Report

No report – first meeting of year; will elect new Co-Chairs during this meeting

4. Treasurer's Report

No report – Ms. Kelly will complete year end financials; report will be provided at next meeting

5. Parish Report

Youth Ministry – Saturdays @ 7 pm for Grades 7 and up

First Communion – Saturday, May 31st, 2025 @ 10:30 am

Confirmation – Tuesday, April 29th, 2025 @ 7 pm

Reconciliation – Wednesday, February 26th, 2025 - 3 pm to 4:30 pm or connect with parish

Action: Reminder Parents need to go to church dates; cost is \$30 (Ms. Elizondo)

6. CCCSC Report/OAPCE Report

No report

7. Positions for 2024-2025 Catholic School Council

Election not needed as nominations were less than positions

Staff cannot hold position of Co-Chair

Quorum is half of Council +1 = 8 members

Co-Chairs: Daniela Barbosa, Leah Denna
Treasurer: Ashley Elich
Secretary: Jennifer Sousa
Parish Rep: Nicole Conte-Senra
OAPCE: Sheri Adekola-Akintade
Parent Reps: Dale Bond, Nicole Camaioni, Jeannine Corbiere, Suzy McCue,
Trisha Ramlogan-Persaud, Tracy Rowe, Daisy Ryan, Nadia Wright

8. Fundraising

- Krispy Crème – Tuesday, February 11th, 2025
 - Large lead time to book; typically have to book one year in advance
 - Previously have booked for Tuesday, February 11th, 2025; attempted for Thursday February 13th with Parent Teacher interviews but could not book due to no fundraisers on 13th/14th (Valentine's Day)
 - Ordered 300 dozen (max) @ \$8/box – will sell for \$15/box with limit 2 boxes per family; first come first served
 - Action: Book for February 12th, 2026 (Nicole Conte-Senra)
 - Action: Arrange pick up time/bags (Nicole Conte-Senra)
 - Action: Arrange for pick up of donuts on February 11th, 2025 (TBD)
- Christmas Market
 - Church Bazaar is November 9th, 2024 – do not want to conflict with this; possibly first week of December
 - Sell tables – price TBD, what is included (table, chairs?)
 - Possible Student entrepreneurial opportunity – need to check with teachers if they can facilitate
 - Determined not enough time this year
 - Action: First meeting of 2025 discuss logistics of Christmas Market for 2025
- Movie Night – Friday, December 6th @ 6:30 pm
 - sell treats (popcorn, candy, chocolate bars, water, Kool-Aid etc.); no outside food; perhaps Terra Cotta gingerbread cookies
 - bring blanket, sleeping bag, folding chairs for back of room
 - cannot charge admission; bring non-perishable food item
 - need RSVP to estimate attendance – if preregister get raffle ticket for VIP couch
 - Student must be accompanied by parent/guardian
 - DPCDSB has ACF license – must pick one of these movies; cannot stream or download a movie; appropriate for K-Grade 8
 - Action: DPCDSB movie list to co-chairs (Ms. Elizondo)
 - Action: Council to decide on Movie (Council)
 - Action: Order treats and decide pricing (Council)
 - Action: Flyer/Raffle Tickets (Council)
 - Action: First meeting of 2025 discuss date for Spring Movie Night (Council)
- What Are We Raising Funds For – Previous Commitments
 - Tarmac painting ie square game allows for 30 different games, hopscotch
 - Action: Pricing/Options (Ms. Elizondo)
 - Rainy Day Games - \$50 per classroom – Total \$500
 - Sport Bag/Box - \$100 per classroom – Total \$1000 – no skipping ropes;

- Kinder will forgo Games and put \$100 towards plasma cars; if any budget left will put towards games (Kinder \$300 budget – 2 classes \$100 sports + \$50 games ea)
 - Action: Price Plasma Cars for Kinder (Ms. Elizondo)
 - Action: Price Sports Equipment and provide list to Council (Ms. Elizondo)
 - Action: Allocate \$100 equipment to each classroom (Council) – 8 non kinder
 - Action: Purchase sports equipment (Ms. Elizondo)
 - Action: Purchase games (Ashley Elich, Nicole Camaioni)
- Action: Next meeting bring ideas for fundraisers (Council)

9. Activities

- Action: if holding BBQ for Parent Engagement Grant \$500 – start planning in January 2025
- Spook-a-thon (Halloween Dance) – Thursday, October 31st, 2024
 - Ms. Ciemiega to DJ
 - Parents up to grade 3 can attend; Ms. Elizondo noted that parents will need VSC to attend (different from previously years)
 - Action: Communicate dance to parents and VSC requirement (Ms. Elizondo)
 - Action: Students make decorations for gym (Ms. Elizondo w/teachers)
 - Action: Decorate with blow-up decorations previously purchased (Ashley Elich, Nicole Camaioni, Leah Denna)
- Santa Photos – last week of November
 - Sharelife initiative
 - Santa \$150-\$200; photographer free Edge Imaging
 - \$5 each/ 3 for \$10
 - Action: Book Santa (Ms. Elizondo)
 - Action: Book Edge Imaging (Ms. Elizondo)
- Picture Re-take Day – Thursday, October 24th, 2024

10. Other Items

- Vulnerable Sector Check (VSC)
 - All Council members and parent volunteers must have
 - Online \$25; need volunteer letter from school (Ms. Kelly); takes five to six weeks (25 business days)
 - Valid for 5 years; Ms. Kelly will sent declaration form to be completed yearly after first year
 - Action: Put reminder to “Get It Now” in weekly bulletin (Ms. Elizondo)
- Blessing – Wednesday, October 23rd, 2024
 - Father John liturgy in gym
 - Choir (grades 3 to 8)
 - Light refreshments will be provided
 - Open House
 - Action: Volunteer for readings (Council)

- School Wide Masses
 - Thanksgiving – Tuesday, October 15th, 2024
 - Advent Mass
 - Lent
 - Year End
 - Choir will sing (Grades 3 to 8)
 - Each month small groups to mass on Friday mornings; not entire school as disruptive to church community
- Donations
 - Winter Coat Drive – decided not to proceed this year
 - Books – library no older than 5-7 years; teachers TBD
 - Action: Find out if teachers need books - levels (Ms. Elizondo)
- Future Meeting Dates
 - Thursday, December 5th, 2024
 - Thursday, February 6th, 2025
 - Thursday, April 24th, 2025 – Public Budget Consultation REQUIRED DATE
 - Thursday, May 29th, 2025

Adjournment:

Motioned: Sheri Adekola-Akintade
 Seconded: Jennifer Sousa

Next Meeting Date – Thursday, December 5th, 2024